

ATTACHMENT A. LETTERS OF SUPPORT

DEPARTMENT OF WATER RESOURCES

CENTRAL DISTRICT
3251 S STREET
SACRAMENTO, CA 95816-7017



April 14, 1999

Mr. Brian A. Blease
May Consulting Services
Post Office Box 1156
Walnut Grove, California 95690

Dear Mr. Blease:

The AB 360 Delta Levees Program is very supportive of your CALFED Category III project entitled, *Proposal to Conduct an Assessment of Delta Levee Impacts and Aquatic Habitat Utilization for the Non-Native Chinese Mitten Crab (Eriocheir Sinensis) in Solano, Sacramento, and Contra Costa Counties, April 1999*. Our Program is extremely concerned about the impacts to the levee system of the Delta from the burrowing habitats of the Chinese mitten crab. We have recently received increasing numbers of reports from reclamation district engineers of crabs being present and burrowing into the levees within the islands and tracts of the Delta.

The products from your study should help identify mitigation and control strategies for protecting the Delta's levees. Without this levee system, the unique and valuable Delta, as we know it today, would become a vast inland sea. Should you have any questions or if we can be of assistance to your investigation, please call me at (916) 227-7567 or Jim Martin of my staff at (916) 227-7581.

Sincerely,

A handwritten signature in black ink, appearing to read "Curt Schmutte", is written over a horizontal line.

Curt Schmutte, Chief
Flood Protection and Geographic
Information Branch

WILSON LAND LIMITED

P.O. Box 248 • Walnut Grove, CA 95690

April 15, 1999

Ms. Loran May
Mr. Brian Blease
May Consulting Services
P.O. Box 1156
Walnut Grove, CA 95690

RE: PERMISSION TO CONDUCT THE PROPOSED CHINESE MITTEN CRAB
RESEARCH PROJECT ON ANDRUS ISLAND, GEORGIANA SLOUGH

Dear Ms. May and Mr. Blease:

We have reviewed your proposal to conduct an assessment of and aquatic habitat utilization and Delta levee impacts resulting from the non-native invasive species, Chinese mitten crab (*Eriocheir sinensis*) on Andrus Island along the Georgiana Slough.

We hereby grant you permission to conduct this research on my Andrus Island property Parcel No. 156-0010-067-0000 & Parcel No. 156-0010-053-0000, and further grant permission to enter this property for the sole purpose of conducting this research from 3-01-99 to 3-01-2002.

In addition, we offer our full support and cooperation to your project.

Sincerely,

A handwritten signature in black ink, appearing to read 'Daniel Wilson', written over a horizontal line.

Daniel Wilson
Partner

**RECLAMATION DISTRICT
2111**

Dead Horse Island

P.O. Box 248 Walnut Grove, CA 95690 (916) 776-1701

April 15, 1999

Ms. Loran May
Mr. Brian Blease
May Consulting Services
PO Box 1156
Walnut Grove, CA 95690

RE:

**SUPPORT OF THE PROPOSED CHINESE MITTEN CRAB RESEARCH
PROJECT**

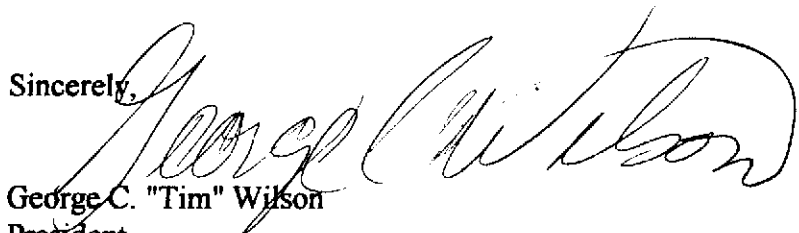
Dear Ms. May and Mr. Blease:

Reclamation District 2111 has reviewed your proposal to conduct an assessment of Delta levee impacts resulting from the non-native invasive species, Chinese mitten crab, and offers you our full support of this project.

We have noted the presence of the Chinese mitten crab as far up the Delta system as Dead Horse and Andrus Islands, and are concerned that the species may have potentially severe impacts on our levee maintenance programs, as well as planned habitat restoration and enhancement projects within our District. Research projects such as yours are critical to finding ways to control the spread of this aggressive invasive species, and control the damage the species may cause to our District's levees.

Your proposed research is critical to understanding and controlling this invasive species. The project is consistent with CALFED's stated objectives to control nonnative species, as expressed in the Bay-Delta Program's draft strategic plan. I am therefore pleased to offer you our full support and cooperation of your proposed project, and encourage other Reclamation Districts to support your efforts as well.

Sincerely,


George C. "Tim" Wilson
President

GCW:lme



MAY Consulting Services

P.O. Box 1156 ~ Walnut Grove, CA 95690
phone: (916) 776-2500 fax: (916) 776-1541

County of Contra Costa
ATTN: Board of Supervisors

RE: PROPOSAL TO CONDUCT AN ASSESSMENT OF DELTA LEVEE IMPACTS AND AQUATIC HABITAT UTILIZATION FOR THE NON-NATIVE CHINESE MITTEN CRAB (*ERIOCHEIR SINENSIS*) IN SOLANO, SACRAMENTO AND CONTRA COSTA COUNTIES.

Dear Sir or Madam,

This letter is to inform you of May Consulting Services' intent to submit a CALFED grant proposal for research to be conducted at several stations on public lands within Contra Costa County. The proposed two-year project is scheduled to begin in July 1999, and will proceed in two phases through July 2001.


We propose to conduct a dual-phased Delta levee impact assessment and aquatic habitat utilization survey for the nonindigenous crustacean *Eriocheir sinensis* (Chinese mitten crab). The species has proliferated widely since its initial collection from south San Francisco Bay in winter 1992, and threatens to adversely impact local fisheries, industry, and the sustained health and safety of the San Francisco Bay-Delta region.

Among several immediate concerns, established Chinese mitten crab in the waterways of the Central Valley and Delta may result in broadscale destabilization of fragile levee systems. This present threat to levee integrity, and implications for associated aquatic communities, is central to our proposed research. Each of the proposed project elements are compatible with the CALFED 1999 ERP Strategic Plan 'Visions for Reducing or Eliminating Stressors', and the CALFED 1999 Long-Term Levee Protection Plan. This proposed project includes the following four principal elements:

- Element 1. Habitat Utilization Survey
- Element 2. Levee Burrowing Study
- Element 3. Levee Population Study
- Element 4. Shallow Channel Trap Survey

Should you have questions regarding this notice, or require additional information, please contact our Project Manager and Principal Researcher, Brian Blease, at (650) 757-5180.

Sincerely,


Loran May, President



MAY Consulting Services

P.O. Box 1156 ~ Walnut Grove, CA 95690
phone: (916) 776-2500 fax: (916) 776-1541

County of Contra Costa

ATTN: Department of Planning and Community Development

RE: PROPOSAL TO CONDUCT AN ASSESSMENT OF DELTA LEVEE IMPACTS AND AQUATIC HABITAT UTILIZATION FOR THE NON-NATIVE CHINESE MITTEN CRAB (*ERIOCHEIR SINENSIS*) IN SOLANO, SACRAMENTO AND CONTRA COSTA COUNTIES.

Dear Sir or Madam,

This letter is to inform you of May Consulting Services' intent to submit a CALFED grant proposal for research to be conducted at several stations on public lands within Contra Costa County. The proposed two-year project is scheduled to begin in July 1999, and will proceed in two phases through July 2001.

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Sincerely,

Loran May, President



MAY Consulting Services

P.O. Box 1156 ~ Walnut Grove, CA 95690
phone: (916) 776-2500 fax: (916) 776-1541

County of Sacramento
ATTN: Board of Supervisors

RE: PROPOSAL TO CONDUCT AN ASSESSMENT OF DELTA LEVEE IMPACTS AND AQUATIC HABITAT UTILIZATION FOR THE NON-NATIVE CHINESE MITTEN CRAB (*ERIOCHEIR SINENSIS*) IN SOLANO, SACRAMENTO AND CONTRA COSTA COUNTIES.

Dear Sir or Madam,

This letter is to inform you of May Consulting Services' intent to submit a CALFED grant proposal for research to be conducted at several stations on public lands within Sacramento County. The proposed two-year project is scheduled to begin in July 1999, and will proceed in two phases through July 2001.

We propose to conduct a dual-phased Delta levee impact assessment and aquatic habitat utilization survey for the nonindigenous crustacean *Eriocheir sinensis* (Chinese mitten crab). The species has proliferated widely since its initial collection from south San Francisco Bay in winter 1992, and threatens to adversely impact local fisheries, industry, and the sustained health and safety of the San Francisco Bay-Delta region.

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Sincerely,

Loran May, President



MAY Consulting Services

P.O. Box 1156 ~ Walnut Grove, CA 95690
phone: (916) 776-2500 fax: (916) 776-1541

County of Sacramento

ATTN: Department of Planning and Community Development

RE: PROPOSAL TO CONDUCT AN ASSESSMENT OF DELTA LEVEE IMPACTS AND AQUATIC HABITAT UTILIZATION FOR THE NON-NATIVE CHINESE MITTEN CRAB (*ERIOCHEIR SINENSIS*) IN SOLANO, SACRAMENTO AND CONTRA COSTA COUNTIES.

Dear Sir or Madam,

This letter is to inform you of May Consulting Services' intent to submit a CALFED grant proposal for research to be conducted at several stations on public lands within Sacramento County. The proposed two-year project is scheduled to begin in July 1999, and will proceed in two phases through July 2001.


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Sincerely,


Loran May, President



MAY Consulting Services

P.O. Box 1156 ~ Walnut Grove, CA 95690
phone: (916) 776-2500 fax: (916) 776-1541

County of Solano
ATTN: Board of Supervisors

RE: PROPOSAL TO CONDUCT AN ASSESSMENT OF DELTA LEVEE IMPACTS AND AQUATIC HABITAT UTILIZATION FOR THE NON-NATIVE CHINESE MITTEN CRAB (*ERIOCHEIR SINENSIS*) IN SOLANO, SACRAMENTO AND CONTRA COSTA COUNTIES.

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Sincerely,

Loran May, President

ATTACHMENT B.
COMPLIANCE WITH STANDARD TERMS AND CONDITIONS



MAY Consulting Services

P.O. Box 1156 ~ Walnut Grove, CA 95690
phone: (916) 776-2500 fax: (916) 776-1541

County of Solano

ATTN: Department of Planning and Community Development

RE: PROPOSAL TO CONDUCT AN ASSESSMENT OF DELTA LEVEE IMPACTS AND AQUATIC HABITAT UTILIZATION FOR THE NON-NATIVE CHINESE MITTEN CRAB (*ERIOCHEIR SINENSIS*) IN SOLANO, SACRAMENTO AND CONTRA COSTA COUNTIES.

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

Loran May, President

Table D-1: Standard Contract Clauses and Related Proposal Submittal Requirements

| Item ² | Standard Clauses and Proposal Requirements ³ | Services, Consulting, Preconstruction, Research ¹ | | | | | Public Works, Construction ¹ | | | | |
|-------------------|---|--|---------|--------|------------|---------|---|---------|--------|------------|---------|
| | | State | Federal | Public | Non-profit | Private | State | Federal | Public | Non-profit | Private |
| 4100 | Contracts With Public Entities | | | C | | | | | C | | |
| 4099 | Service & Consultant Service Contracts with Nonpublic Entity | | | | C | C | | | | C | C |
| 4099a | Additional Standard Clauses | | C | C | C | C | | C | C | C | C |
| 4187 | Interagency Agreements | C | | | | | C | | | | |
| 4247 | Contracts with United States | | C | | | | | C | | | |
| 4197 | General Conditions for Public Works Contracts | | | | | | | | C | C | C |
| 4196 | Insurance Requirements | | | | | | | | C | C | C |
| 18 | Nondiscrimination Construction Contract Specifications | | | | | | | | C | C | C |
| 4021 | Bidders Bond or other Security (if contract value > \$107,000) ⁴ | | | | | | | | | P | P |
| 19 | Nondiscrimination Compliance | | | | P | P | | | | P | P |
| 807 | Payment Bond | | | | | | | | C | C | C |
| 156 | Performance Bond | | | | | | | | C | C | C |
| 4206 | Non Collusion Affidavit | | | | | | | | P | P | P |
| 4186 | Small Business Preference | | | | P | P | | | | P | P |
| n/a | Proof of Contractor's License | | | | | | | | | P | P |
| n/a | Certificate of Insurance | | | | | | | | C | C | C |

Legend: P = Submitted with Proposal.
C = Submitted or compliance required before or at time of final contract.

¹State: State of California agencies, including State (California) Universities. Federal: Federal agencies. Public: Public entities, such as city, county, other local government entities, resource conservation districts, and out-of-state public universities. Non-profits must also be registered with Department of General Services.

²Item numbering refers to documents following this table.

³All contract terms and standard clauses apply to any subcontracts made by Contractor.

⁴Types of security include cashiers check, cash, certified check, or bidder's bond in an amount equal to 10 percent of the proposal amount.

STANDARD CLAUSES -**SERVICE & CONSULTANT SERVICE CONTRACTS FOR \$5,000 & OVER WITH NONPUBLIC ENTITIES**

Workers' Compensation Clause. Contractor affirms that it is aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and Contractor affirms that it will comply with such provisions before commencing the performance of the work under this contract.

National Labor Relations Board Clause. In accordance with Public Contract Code Section 10296, Contractor declares under penalty of perjury that no more than one final, unappealable finding of contempt of court by a federal court has been issued against the Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a federal court which orders Contractor to comply with an order of the national Labor Relations Board.

Nondiscrimination Clause. During the performance of this contract, the recipient, Contractor and its subcontractors shall not deny the contract's benefits to any person on the basis of religion, color, ethnic group identification, sex, age, physical or mental disability, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition, marital status, age (over 40), or sex. Contractor shall insure that the evaluation and treatment of employees and applicants for employment are free of such discrimination. Contractor shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12900 et seq.), the regulations promulgated thereunder (California Administrative Code, Title 2, Sections 7285.0 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Government Code Sections 11135 - 11139.5), and the regulations or standards adopted by the awarding State agency to implement such article. Contractor or recipient shall permit access by representatives of the Department of Fair Employment and Housing and the awarding State agency upon reasonable notice at any time during the normal business hours, but in no case less than 24 hours' notice, to such of its books, records, accounts, other sources of information and its facilities as said Department or Agency shall require to ascertain compliance with this clause. Recipient, Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. The Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the contract.

Statement of Compliance. The Contractor's signature affixed hereon and dated shall constitute a certification under penalty of perjury under the laws of the State of California that the Contractor has, unless exempted, complied with the nondiscrimination program requirements of Government Code Section 12990 and Title 2, California Code of Regulations, Section 8103.

Performance Evaluation. For consulting service agreements, Contractor's performance under this contract will be evaluated after completion. A negative evaluation will be filed with the Department of General Services.

Availability of Funds. Work to be performed under this contract is subject to availability of funds through the State's normal budget process.

Audit Clause. For contracts in excess of \$10,000, the contracting parties shall be subject to the examination and audit of the State Auditor for a period of three years after final payment under the contract. (Government Code Section 8546.7).

Payment Retention Clause. Ten percent of any progress payments that may be provided for under this contract shall be withheld per Public Contract Code Sections 10346 and 10379 pending satisfactory completion of all services under the contract.

Reimbursement Clause. If applicable, travel and per diem expenses to be reimbursed under this contract shall be at the same rates the State provides for unrepresented employees in accordance with the provisions of Title 2, Chapter 3, of the California Code of Regulations. Contractor's designated headquarters for the purpose of computing such expenses shall be: _____

May Consulting Services
14528 Andrus Island Road
Walnut Grove, CA 95690

Disabled Veteran Business Enterprise Participation Requirement Audit Clause. Contractor or vendor agrees that the awarding department or its delegates will have the right to review, obtain, and copy all records pertaining to performance of the contract. Contractor or vendor agrees to provide the awarding department or its delegate access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees and inspecting and copying such books, records, accounts, and other material that may be relevant to a matter under investigation for the purpose of determining compliance with Public Contract Code Section 10115 et seq. Contractor or vendor further agrees to maintain such records for a period of three (3) years after final payment under the contract. Title 2 CCR Section 1896.75.

Priority Hiring Considerations. For contracts in excess of \$200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the contract to qualified recipients of aid under Welfare and Institutions Code Section 11200. (Public Contract Code Section 10353).



Drug-Free Workplace Certification. By signing this contract, the Contractor or grantee hereby certifies under penalty of perjury under the laws of the State of California that the Contractor or grantee will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et seq.) and will provide a drug-free workplace by taking the following actions:

1. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
2. Establish a Drug-Free Awareness Program to inform employees about all of the following:
 - (a) The dangers of drug abuse in the workplace,
 - (b) The person's or organization's policy of maintaining a drug-free workplace,
 - (c) Any available counseling, rehabilitation and employee assistance programs, and
 - (d) Penalties that may be imposed upon employees for drug abuse violations.
3. Every employee who works on the proposed contract or grant:
 - (a) Will receive a copy of the company's drug-free policy statement, and
 - (b) Will agree to abide by terms of the company's statement as a condition of employment on the contract or grant.

This contract or grant may be subject to suspension of payments or termination, or both, and the Contractor or grantee may be subject to debarment if the department determines that: (1) the Contractor or grantee has made a false certification, or (2) the Contractor or grantee violates the certification by failing to carry out the requirements noted above.

Antitrust Claims. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. See Government Code Section 4552.

If an awarding body or public purchasing body received, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. See Government Code Section 4553.

Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.

Americans With Disabilities Act. By signing this contract, Contractor assures the state that it complies with the Americans With Disabilities Act (ADA) of 1990, (42 U.S.C. 12101 et seq.), which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA.

Corporate Qualifications To Do Business in California. Contractor must be currently qualified to do business in California as defined by the Revenue & Taxation Code, Section 23101 unless exempted. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California.

May Consulting Services
P.O. Box 1156
Walnut Grove, CA 95690

Former State Employees: a) For the two-year period from the date he or she left State employment, no former State officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any State agency. b) For the twelve-month period from the date he or she left State employment, no former State officer or employee may enter into a contract with any State agency if he or she was employed by that State agency in a policy-making position in the same general subject area as the proposed contract within the twelve-month period prior to his or her leaving State service.



Agreement No. _____

Exhibit B

May Consulting Services
14528 Andrus Island Road
Walnut Grove, CA 95690

ADDITIONAL STANDARD CLAUSES

Recycled Materials. Contractor hereby certifies under penalty of perjury that 5 (enter value or "0" here) percent of the materials, goods and supplies offered or products used in the performance of this Agreement meets or exceeds the minimum percentage of recycled material as defined in Sections 12161 and 12200 of the Public Contract Code.

Severability. If any provision of this Agreement is held invalid or unenforceable by any court of final jurisdiction, it is the intent of the parties that all other provisions of this Agreement be construed to remain fully valid, enforceable, and binding on the parties.

Governing Law. This Agreement is governed by and shall be interpreted in accordance with the laws of the State of California.

Y2K Language. The Contractor warrants and represents that the goods or services sold, leased, or licensed to the State of California, its agencies, or its political subdivisions, pursuant to this Agreement are "Year 2000 compliant." For purposes of this Agreement a good or service is Year 2000 compliant if it will continue to fully function before, at, and after the Year 2000 without interruption and, if applicable, with full ability to accurately and unambiguously process, display, compare, calculate, manipulate, and otherwise utilize date information. This warranty and representation supersedes all warranty disclaimers and limitations and all limitations on liability provided by or through the Contractor.

Child Support Compliance Act. For any Agreement in excess of \$100,000, the Contractor acknowledges in accordance therewith, that:

1. The Contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with Section 5200) of Part 5 of Division 9 of the Family Code; and
2. The Contractor, to the best of its knowledge, is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

NONDISCRIMINATION COMPLIANCE STATEMENT

STD. 10 (REV. 3-85) FMC

COMPANY NAME

MAY CONSULTING SERVICES

The company named above (hereinafter referred to as "prospective contractor") hereby certifies, unless specifically exempted, compliance with Government Code Section 12990 (a-f) and California Code of Regulations, Title 2, Division 4, Chapter 5 in matters relating to reporting requirements and the development, implementation and maintenance of a Nondiscrimination Program. Prospective contractor agrees not to unlawfully discriminate, harass or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, disability (including HIV and AIDS), medical condition (cancer), age, marital status, denial of family and medical care leave and denial of pregnancy disability leave.

CERTIFICATION

I, the official named below, hereby swear that I am duly authorized to legally bind the prospective contractor to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

OFFICIAL'S NAME

LORAN MAY

DATE EXECUTED

APRIL 15, 1999

EXECUTED IN THE COUNTY OF

SACRAMENTO, CA

PROSPECTIVE CONTRACTOR'S SIGNATURE

PROSPECTIVE CONTRACTOR'S TITLE

PRESIDENT

PROSPECTIVE CONTRACTOR'S LEGAL BUSINESS NAME

MAY CONSULTING SERVICES



Agreement No. _____

Exhibit B

**STANDARD CLAUSES --
SMALL BUSINESS PREFERENCE AND CONTRACTOR IDENTIFICATION NUMBER**

NOTICE TO ALL BIDDERS:

Section 14835, et. seq. of the California Government Code requires that a five percent preference be given to bidders who qualify as a small business. The rules and regulations of this law, including the definition of a small business for the delivery of service, are contained in Title 2, California Code of Regulations, Section 1896, et. seq. A copy of the regulations is available upon request. Questions regarding the preference approval process should be directed to the Office of Small and Minority Business at (916) 322-5060. To claim the small business preference, you must submit a copy of your certification approval letter with your bid.

Are you claiming preference as a small business?

 X Yes* No

*Attach a copy of your certification approval letter.

FIN 68-036-0044

DEPARTMENT OF GENERAL SERVICES

Office of Small and Minority Business

1531 I Street, Second Floor

Sacramento, CA 95814-2016



SB APP 19970606

June 6, 1997

REF# 0016506
MAY CONSULTING SERVICES
P O BOX 1156
WALNUT GROVE CA 95690

Dear Business Person:

The Office of Small and Minority Business (OSMB) congratulates your firm on becoming a certified small business. This formal certification entitles you to a five percent bidding preference on state government contracts according to the Small Business Procurement and Contract Act.

Your small business certification applies ONLY to the following industry groups(s) within the designated business type(s):

| Business Type | Roman Numeral | Industry Group Name |
|---------------|---------------|---|
| SERVICE | iv | Architects, Engineers and Survey Services |
| SERVICE | v | Consulting, Management and Public Relations |



Your firm's small business certification expires **06/30/2000**.

Annual Submission Requirement

To maintain your small business certification status, gross receipts for your firm and any affiliate(s) must be submitted at the end of each fiscal year. Proof of annual receipts may be submitted in the form of either:

1. An audited financial statement, or
2. A copy of the **ENTIRE SIGNED** Federal tax return(s) (FTRs) as filed with the Internal Revenue Service (IRS).
3. If the FTR for the most recently completed tax year has not yet been filed with the IRS, submit an original notarized Affidavit of Income (AI). (See enclosed AI and instructions). A copy of the signed tax filing extension must accompany the AI if the filing due date has passed.

Note: All AIs must be replaced with the corresponding **ENTIRE SIGNED** FTR(s) by the tax filing due date or by the filing extension's expiration date, whichever occurs first.

Prompt Payment Program

The Prompt Payment Act encourages state agencies to pay invoices on a timely basis to certified service and commodity small businesses and recognized nonprofit organizations. Prompt payment is reinforced by adding interest penalties for late payments. The program includes the use of a rubber stamp to alert state agencies of a firm's certified small business or nonprofit organization's status.

Only certified service and commodity small business firms actively working with the state may participate in the Prompt Payment Program. Construction firms' compensation on late/unpaid progress payments is addressed in Public Contract Code, Section 10261.5.

To receive a prompt payment stamp, the following **three items must be submitted** to the OSMB:

1. A written rubber stamp request. Include the applicant firm's name, OSMB Reference number, and your current mailing address.
2. A copy of a current state contract or purchase order soliciting services from the applicant.
3. A \$15.00 check or money order made payable to the Department of General Services.

Reporting Business Changes

Your firm's business information must remain current with the OSMB or your certification status may be subject to suspension and subsequent revocation.

All changes in business name, structure or ownership requires submission of a new "Small Business and/or Disabled Veteran Business Enterprise Certification Application" (STD. 812). Address and/or telephone number changes must be submitted in writing or fax and must be signed by an owner/officer.

Proof of Eligibility

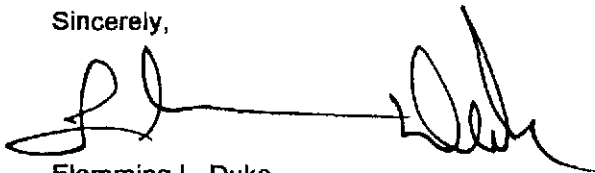
Maintain this original certification letter for future business needs. To demonstrate your firm's small business eligibility, include a copy of this letter in your state contract bid submittals.

Certification Renewal

A renewal application will be mailed to you prior to the expiration of your small business certification. However, should you not receive an application, please call us so that you may timely renew your certification.

If you have any questions, please contact me at (916) 322-3422, or by e-mail fduke@dgs.ca.gov. **Please have a copy of this letter and the STD.812 booklet when you call.** The OSMB offers various programs to further participation in state contracting. For more information regarding these programs, you may visit our Internet website at www.dgs.ca.gov/osmb, or call our OSMB Telephone Information System at (916) 322-5060.

Sincerely,



Flemming L. Duke
Certification Officer
Office of Small and Minority Business

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

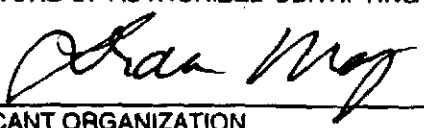
As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

7348-Q

- Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
3. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
 1. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

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|--|--|------------------------------------|--|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL | | TITLE | |
|  | | PRESIDENT, MAY CONSULTING SERVICES | |
| APPLICANT ORGANIZATION | | DATE SUBMITTED | |
| MAY CONSULTING SERVICES | | APRIL 15, 1999 | |

APPLICATION FOR FEDERAL ASSISTANCE

OMB Approval No. 0348

| | | | | | |
|---|--|--|--|----------------------|--|
| 1. TYPE OF SUBMISSION: Application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction Preapplication <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction | | 2. DATE SUBMITTED APRIL 15, 1999 | | Applicant Identifier | |
| 3. DATE RECEIVED BY STATE | | State Application Identifier | | | |
| 4. DATE RECEIVED BY FEDERAL AGENCY | | Federal Identifier | | | |

| | | | |
|--|--|--|--|
| 5. APPLICANT INFORMATION Legal Name: LORAN MAY Address (give city, county, State, and zip code): P.O. Box 1156 Walnut Grove, California 95690 | | Organizational Unit: MAY CONSULTING SERVICES Name and telephone number of person to be contacted on matters involving this application (give area code): LORAN MAY (916) 776-2500 BRIAN BLEASE (650) 757-5180 | |
|--|--|--|--|

| | | | |
|---|--|---|--|
| 6. EMPLOYER IDENTIFICATION NUMBER (EIN): 68 - 0360044 | | 7. TYPE OF APPLICANT: (enter appropriate letter in box) <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> A. State B. County C. Municipal D. Township E. Interstate F. Intermunicipal G. Special District </div> <div style="width: 45%;"> H. Independent School Dist. I. State Controlled Institution of Higher Learning J. Private University K. Indian Tribe L. Individual M. Profit Organization N. Other (Specify) _____ </div> </div> <div style="text-align: right; margin-top: -20px;"> <input checked="" type="checkbox"/> M </div> | |
|---|--|---|--|

| | | | |
|---|--|---|--|
| 8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) <input type="checkbox"/> <input type="checkbox"/> A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration Other(specify): _____ | | 9. NAME OF FEDERAL AGENCY: CALFED BAY-DELTA PROGRAM, PSP 1000 | |
|---|--|---|--|

| | | | |
|---|--|--|--|
| 10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE: _____ | | 11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Proposal to Conduct an Assessment of Delta Levee Impacts and Habitat Utilization by the non-Native Chinese Mitten Crab in Sacramento, Solano, and Contra Costa Counties, CA. | |
|---|--|--|--|

| | | | |
|---|--|---|--|
| 12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): Sacramento, Solano, Contra Costa Counties, CA | | 13. PROPOSED PROJECT Research Start Date: 7/99 Ending Date: 7/01 | |
|---|--|---|--|

| | | | |
|---|--|--|--|
| 14. CONGRESSIONAL DISTRICTS OF: a. Applicant May Consulting Services | | b. Project Chinese mitten crab Levee Impacts/Habitat Assessment: CALFED | |
|---|--|--|--|

| | | | | | | | | | | | | | | | | | | | | | | | | |
|---|----|--------------|----|-----|--------------|----|-----|----------|----|-----|----------|----|-----|----------|----|-----|-------------------|----|-----|----------|----|--------------|--|--|
| 15. ESTIMATED FUNDING: <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:20%;">a. Federal</td> <td style="width:10%;">\$</td> <td style="width:10%; text-align: right;">.00</td> </tr> <tr> <td>b. Applicant</td> <td>\$</td> <td style="text-align: right;">.00</td> </tr> <tr> <td>c. State</td> <td>\$</td> <td style="text-align: right;">.00</td> </tr> <tr> <td>d. Local</td> <td>\$</td> <td style="text-align: right;">.00</td> </tr> <tr> <td>e. Other</td> <td>\$</td> <td style="text-align: right;">.00</td> </tr> <tr> <td>f. Program Income</td> <td>\$</td> <td style="text-align: right;">.00</td> </tr> <tr> <td>g. TOTAL</td> <td>\$</td> <td style="text-align: right;">\$87,415 .00</td> </tr> </table> | | a. Federal | \$ | .00 | b. Applicant | \$ | .00 | c. State | \$ | .00 | d. Local | \$ | .00 | e. Other | \$ | .00 | f. Program Income | \$ | .00 | g. TOTAL | \$ | \$87,415 .00 | 16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE _____ b. No. <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW | |
| a. Federal | \$ | .00 | | | | | | | | | | | | | | | | | | | | | | |
| b. Applicant | \$ | .00 | | | | | | | | | | | | | | | | | | | | | | |
| c. State | \$ | .00 | | | | | | | | | | | | | | | | | | | | | | |
| d. Local | \$ | .00 | | | | | | | | | | | | | | | | | | | | | | |
| e. Other | \$ | .00 | | | | | | | | | | | | | | | | | | | | | | |
| f. Program Income | \$ | .00 | | | | | | | | | | | | | | | | | | | | | | |
| g. TOTAL | \$ | \$87,415 .00 | | | | | | | | | | | | | | | | | | | | | | |

| | | | |
|--|--|--|--|
| 17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> Yes If "Yes," attach an explanation. <input checked="" type="checkbox"/> No | | 18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED. | |
|--|--|--|--|

| | | | |
|--|--|----------------------------------|--|
| a. Type Name of Authorized Representative Loran May | | b. Title President | |
| c. Telephone Number (916) 776-2500 | | e. Date Signed April 15, 1999 | |

BUDGET INFORMATION - Non-Construction Programs**SECTION A - BUDGET SUMMARY**

| Grant Program Function or Activity (a) | Catalog of Federal Domestic Assistance Number (b) | Estimated Unobligated Funds | | New or Revised Budget | | |
|---|--|-----------------------------|--------------------|-----------------------|--------------------|--------------|
| | | Federal (c) | Non-Federal (d) | Federal (e) | Non-Federal (f) | Total (g) |
| 1. CALFED RFP | | \$ | \$ | \$ | \$ | \$ |
| 2. | | | | | | |
| 3. | | | | | | |
| 4. | | | | | | |
| 5. Totals | | \$ | \$ | \$ | \$ | \$ 87,415.00 |

SECTION B - BUDGET CATEGORIES

| 6. Object Class Categories | GRANT PROGRAM, FUNCTION OR ACTIVITY | | | | Total (5) |
|--|-------------------------------------|-----|-----|-----|--------------|
| | (1) | (2) | (3) | (4) | |
| a. Personnel | \$ 74,800.00 | \$ | \$ | \$ | \$ |
| b. Fringe Benefits | | | | | |
| c. Travel | \$3000.00 | | | | |
| d. Equipment | \$1000.00 | | | | |
| e. Supplies | \$1000.00 | | | | |
| f. Contractual | | | | | |
| g. Construction | | | | | |
| h. Other | \$900.00 | | | | |
| i. Total Direct Charges (sum of 6a-6h) | \$80,700 | | | | |
| j. Indirect Charges | \$6715.00 | | | | |
| k. TOTALS (sum of 6i and 6j) | \$ 87,415.00 | \$ | \$ | \$ | \$ |
| 7. Program Income | \$ | \$ | \$ | \$ | \$ |

| SECTION C - NON-FEDERAL RESOURCES | | | | |
|-----------------------------------|---------------|-----------|-------------------|------------|
| (a) Grant Program | (b) Applicant | (c) State | (d) Other Sources | (e) TOTALS |
| 8. | \$ | \$ | \$ | \$ |
| 9. | | | | |
| 10. | | | | |
| 11. | | | | |
| 12. TOTAL (sum of lines 8 - 11) | \$ | \$ | \$ | \$ |

| SECTION D - FORCASTED CASH NEEDS | | | | | |
|------------------------------------|--------------------|-------------|-------------|-------------|-------------|
| | Total for 1st Year | 1st Quarter | 2nd Quarter | 3rd Quarter | 4th Quarter |
| 13. Federal | \$ | \$ | \$ | \$ | \$ |
| 14. NonFederal | | | | | |
| 15. TOTAL (sum of lines 13 and 14) | \$45,982.50 | | | | |

| SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT | | | | |
|---|--------------------------------|------------|-----------|------------|
| (a) Grant Program | FUTURE FUNDING PERIODS (Years) | | | |
| | (b) First | (c) Second | (d) Third | (e) Fourth |
| 16. CALFED RFP | \$ 41,432.50 | \$ | \$ | \$ |
| 17. | | | | |
| 18. | | | | |
| 19. | | | | |
| 20. TOTAL (sum of lines 16-19) | \$ 41,432.50 | \$ | \$ | \$ |

| SECTION F - OTHER BUDGET INFORMATION | |
|--------------------------------------|-----------------------|
| 21. Direct Charges: | 22. Indirect Charges: |
| 23. Remarks: | |